**ADVANCED ENTERPRISE & EMPLOYABILITY CHALLENGE: Reflection Sheet**

Reflect upon your **performance** and the **skills** which you have nurtured and developed during the whole process. Prepare a 10 minutes presentation for your teacher.

Task 1: Pen portrait (Reflect upon the skills audit, SWOT analysis of your skills, Action/development plan of your skills and the spider chart showing the progression of your skills.

Task 2: Pitch & Planning process (Reflect upon the process of creating ideas for a business, SWOT analysis of the ideas, choosing 1 idea and SWOT analysis, Mission statement for the business, market research: choosing one method, analysis of market research, meeting minutes, working effectively as a group, marketing resources and understanding how to manage the costs of running a business).

\*To be completed following your tutorial lessons/guest speakers on how to write a CV/UCAS/Job Application Letter

Task 3: Destination Plan (Reflect upon the skills you have developed whilst completing your CV, the language used when presenting yourself in a job application letter, your 2 chosen career paths, which skills/qualities/qualifications/experience do you need for the 2 chosen career paths, any contact with employers you may of had, job advertisements that you looked at, your UCAS application, analysis of your skills from the beginning to the end of the process and what you need to do to improve your skills in order to succeed in your chosen career; also the process of analysing the costs of living independently.